

McKinney Islamic Association (MIA) Constitution and Bylaws

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PREAMBLE

Whereas, we the members of the McKinney Islamic Association recognize Islam as a total way of life based on Quran and Sunnah of the Prophet Mohammad (pbuh), and pledge to endeavor practicing it as such, do hereby adopt this constitution and pledge to abide by its provisions, in sha Allah.

These by-laws, referred herein as the “constitution”, govern the affairs of the McKinney Islamic Association of Texas (herein referred to as the MIA).

Organized under the Texas Non-Profit Corporation Act, the General Body of MIA is comprised of registered members of MIA. The Board of Directors is referred to as “Shura”, the President is referred to as “Amir”, and the Community refers to the Muslim residents of McKinney and the surrounding area.

NOTES:

1. No part of this constitution shall be in violation of article two (2).
2. Article two (2) cannot be amended under any circumstances.

Article 1

1. NAME AND LOCATION

- 1.1. The name of the organization shall be McKinney Islamic Association (MIA) of Texas.
- 1.2. The principal office of MIA is located at 2940 West Eldorado Parkway, McKinney, TX 75070.

Article 2

2. PURPOSE AND OBJECTIVES

- 2.1. MIA has been formed exclusively for religious, charitable, and educational purposes. All of its activities shall be in accordance with the Qur’an and Sunnah (the way of life prescribed as normative for Muslims on the basis of the teachings and practices of the prophet Muhammad, pbuh, and interpretations of the holy Qur’an and Sunnah Jurisprudence). MIA shall strive to strengthen and reinforce the faith of all Muslims in the Oneness of Allah Subhanahu Wa Ta’la, the holy Qur’an, and the Sunnah of the final prophet, Muhammad (pbuh). “Muslim” refers to a person who believes in the unity and oneness of Almighty Allah, and in the absolute and unqualified finality of the Prophethood of Muhammad (peace be upon him), as the last of all the Prophets.

- 2.2. MIA shall be a non-profit organization and a tax-exempt entity, under Section 501 (c) (3) of the Internal Revenue Service (IRS) code.
- 2.3. MIA shall conduct social and religious activities aimed at preserving and promoting Islamic values and traditions, and shall strive to provide an environment for Muslims to help strengthen their Islamic beliefs and engage in Islamic activities.
- 2.4. MIA shall establish and maintain Masajid (mosques), arrange educational programs, and may undertake term projects, such as establishing community centers, free medical clinics, and Muslim schools and Muslim cemeteries, in cooperation with neighboring Muslim communities and organizations.
- 2.5. MIA shall strive to promote friendly relations and understanding between Muslims and other faiths, and shall endeavor to make Islamic teachings known to people of other faiths, and make Da'awah (propagations) in the community.
- 2.6. MIA shall work with other Islamic communities and organizations pursuing similar objectives, foster coordination, communication, and cooperation among such organizations.
- 2.7. MIA shall collect and distribute Zakah, Sadaqah (alms), and other charitable donations in accordance with the Qur'an and Sunnah, in coordination with neighboring Muslim communities, to the extent possible, to achieve efficiency and fairness.

Article 3

3. ORGANIZATION

- 3.1. MIA shall be governed by the following branches:
- 3.2. General Body: The General Body consists of all registered members of MIA in accordance with Article 5. The General Body is the final authority of MIA and its decisions are final, as long as they are not in conflict with the Qur'an and Sunnah.
- 3.3. The Shura (Board of Directors): The Shura will comprise of seven (7) elected members including the Amir, to be elected by the General Body.
 - 3.3.1. The Shura shall be responsible for all affairs of MIA. The Shura will appoint committees and subcommittees in order to accomplish goals and objectives of MIA in accordance with Article 2.
- 3.4. All real estate properties when acquired shall be utilized to provide maximum benefit to the Muslims. All acquisition, utilization, maintenance, and operational aspects of those properties shall be determined by the Shura.
- 3.5. The General Body shall directly elect, in accordance with article 6, the Shura and comprised of the following:
 - 3.5.1. Amir (president)
 - 3.5.2. Deputy-Amir (vice-president)
 - 3.5.3. Secretary
 - 3.5.4. Treasurer
 - 3.5.5. 3 additional members of Shura

3.6. Serving term for the elected Shura:

3.6.1. The term of the Shura members shall be two (2) years.

3.6.2. No person shall be elected to the same office for more than three (3) consecutive terms.

3.6.2.1. The general assembly may choose to extend the term of the members of the Shura if it deemed necessary due to the lack of qualified replacement or devoted volunteers.

3.6.3. Any vacancy of an elected office shall be filled in accordance with article 3.6.4. The term of the vacant position that was filled shall be for the remainder of the term only.

3.6.4. Filling a Vacant Position:

3.6.4.1. If a Shura member, other than the Amir, resigns or is otherwise unable to continue to serve, ninety (90) days or more before the expiration of the term, the Shura is authorized to fill the vacant position, within 30 days, by appointing an MIA member.

3.6.4.2. If the Amir resigns or is otherwise unable to continue to serve, the Deputy-Amir shall assume responsibilities of the Amir.

3.6.4.3. In case the entire Shura including the Amir resigns or otherwise unable to continue to serve the Board of Trustee shall take charge of MIA affairs. But in case there is no Board of Trustees a three MIA members maybe selected including the Election Commissioner shall take charge of MIA affairs.

3.7. Board of Trustees:

Formation:

3.7.1. The Board of Trustees shall consist of five members as follows:

3.7.1.1. Four members of the Board of Trustees shall be elected by the General Body.

3.7.1.2. The President of the Board of Directors.

3.7.2. The Board of Trustees elects its own president.

3.7.3. The term of the Board of Trustees shall be four years.

3.7.4. All decisions of the Board of Trustees are taken by simple majority unless otherwise specified.

3.7.5. The quorum for the Board of Trustees meetings shall be 4 members. If the quorum is not met in the first time, a second meeting will be called for with a quorum of 3 members.

3.7.6. If a vacancy occurs, the Board of Trustees may function with at least 3 members without holding elections to fill in vacancies. The quorum in this case shall be 2 trustees.

3.7.7. The Board of Trustee members shall not be current Shura members.

Duties: The duties of the Board of Trustees shall be:

3.7.8. Acting as the arbitrator in any disagreement or dispute concerning the operation of the Center. The decisions are final in this regard unless the Board itself is part of the dispute in which case the General Body shall convene to resolve the conflict.

3.7.9. Making decisions concerning major expansion, improvement, and acquisition of real estate property.

3.7.10. Planning and holding major fundraising events and activities to support the Center.

3.7.11. Calling the General Body for regular general meetings at least twice a year.

3.7.12. Calling the General Body for an emergency meeting when the need arises.

3.7.13. Meeting at least once each quarter.

- 3.7.14. Approving the annual budgets submitted by the Board of Directors.
- 3.7.15. Appointing two active members to the Membership Committee.
- 3.7.16. Appointing the three members of the elections committee.
- 3.7.17. The Board of Trustees shall oversee the best interest and future goals of MIA.
- 3.7.18. The Board of Trustees shall not interfere with the Shura or the daily affairs of MIA, except when the whole Shura resigns and only until the election of a new Shura.

Eligibility:

- 3.7.19. Must be an active member for at least two years.
- 3.7.20. The Chairman of BOT must be either a US citizen or permanent resident.
- 3.7.21. Must be at least 21 years old on the day of elections.

Article 4

4. GENERAL RULES

- 4.1. The general rules spelled out in Article 4 are applicable to all committees, subcommittees, members, non-members, employees, and contractors of MIA.
- 4.2. The Shura may accept on behalf of MIA any property, whether real and/or personal, by way of gift, bequest from any person, firm, trust, or corporation; such property is to be held, administered, and disposed of in accordance with and pursuant to the provisions of this document. However, no gift, bequest of any such property shall be received or accepted if it is conditioned or limited in such a manner as to require the disposition of the income or property in any purpose other than the purpose set forth in Article 2.0 hereof, of in violation of any local, state and federal laws.
- 4.3. MIA shall carry liability insurance. Shura members are not individually or collectively liable for the actions of the Shura.
- 4.4. Shura members shall not receive salaries, remuneration, compensation or wages for their services to MIA, except for the reimbursement of actual expenses incurred while performing the assigned tasks. Or expenses incurred while promoting MIA interests within reasonable spending.
- 4.5. To avoid any conflict of interest, Shura members shall not do business with or participate in any competitive bidding to render any paid services to MIA.
- 4.6. All original legal documents related to assets of MIA shall be kept in a safe place. The Amir and his designee shall have access to this place at all times. Copies of such documents shall be kept on the premises of the principal office of MIA. Such documents shall be available to the registered members for general viewing within a week of written request. However, the Shura may restrict disclosure of certain personal information.
- 4.7. MIA official medium of communication shall be English.

- 4.8. The relationship between MIA and other organizations pursuing similar objectives as specified in article 2 shall be governed by a Memorandum of Understanding (MOU). Such an MOU shall be signed by the authorized representatives of both organizations and implemented thereafter. The purpose of MOU is to allow the members of each organization to enjoy the benefits of other organization without becoming a member of that organization. However, such benefits shall not include the voting rights.
- 4.9. All members shall observe the Islamic code of conduct and ethics in all proceedings, meetings and activities of MIA.
- 4.10. Any legal action against MIA shall only be instituted in the Collin County, Texas.

Article 5

5. MEMBERSHIP

- 5.1. MIA membership is open to all Muslim who recognize Islam as a total way of life based on Quran and Sunnah of the Prophet Mohammad (pbuh), pledge to endeavor practicing it as such, and residents of McKinney, 18 years or older, who subscribe to the purpose and objectives set forth in Article 2, and either living or working in McKinney, or the adjacent towns of Collin County and being active in the MIA. Individuals and families residing outside McKinney shall be active in the McKinney Masjid affairs and attending the Masjid on regular basis to be eligible for MIA membership.
- 5.2. All registered members are eligible to vote for the election of the Amir and Shura members, and to participate in the proceedings of the General Body.
- 5.3. Dependents over eighteen (18) years of age must register separately.
- 5.4. Membership dues: Members should pay dues as determined by the Shura, including single and family membership dues. Dues may be waived for individuals and families as determine by the Shura based on financial ability.

Article 6

6. ELECTIONS

- 6.1. An Election Commissioner shall be appointed by the Shura, for a three (3) year term. Shura shall appoint a new Election Commissioner, in case the position becomes vacant, at least forty five (45) days before the day of election. Election Commissioner shall be a registered member of MIA, but not a member of the Shura. Election Commissioner shall choose two members outside the Shura to serve on the commission
- 6.2. A Member whose membership application was submitted less 90 days before an upcoming election shall have no right to vote in the election.
- 6.3. Elections shall be conducted at the end of the term, on the 3rd Sunday of November, and the newly elected officials shall take office effective after Zuhr prayer on the last Sunday in December.
- 6.4. Early voting or the Election-day voting shall be conducted only in person unless the member or a family member is unable to attend in person due to disability or sickness or being temporarily away on business or vacation.
- 6.5. Election committee shall adopt the following procedure:
 - 6.5.1. Invite nominations at least 30 days prior to the day of election.
 - 6.5.2. Announce final list of candidates for respective offices at least 21 days prior to election.
 - 6.5.3. Early voting may begin right after final list is announced and may end one week before the day of election.
 - 6.5.4. Count ballots (early votes and election-day votes) in public, announce and document the election results.
 - 6.5.5. All election ballots and records shall be maintained by the Shura for a period of two (2) years.
 - 6.5.6. The election may be postponed for a week, if warranted by reasons beyond the control of the committee (e.g. due to inclement weather or a community emergency). This process shall be repeated, if necessary, till the election is held.
- 6.6. Special Elections:
 - 6.6.1. Special election shall be held to fill vacant position(s) as aforementioned in article 3.6.3.

Article 7

7. QUALIFICATIONS

- 7.1. Candidates for the Shura and Amir shall be practicing Muslims who are active in the affairs of McKinney Masjid. This condition shall apply to the nominator, the nominee and members who vote in the Election.
- 7.2. Candidates for the office of Amir must be MIA members and residents of the city of McKinney.
- 7.3. Candidates for Shura positions must be MIA members and residents of McKinney or adjacent communities who have no Islamic Organization.
- 7.4. Candidates for Shura positions shall be at least twenty one (21) years at the start of the term they are running for.

- 7.5. The Amir shall not hold or accept any position such as Chairman, Chairman Elect, President, President elect, Vice President or Treasurer in any other Islamic/Muslim organization during his tenure. This restriction shall not apply in cases where MIA itself is a member of the organization, such as C3M (Consortium of Collin County Masajid).
- 7.5.1. The above rule applies to the Shura members unless the General Body approve such association and there is no conflict of interest.
- 7.6. The current term Shura members must not be members of the Board of Trustees.
- 7.7. Shura members as well as the Amir shall not be allowed to serve together on the same board with other immediate family members. Immediate family refers to a person's smallest family unit, consisting of the closest relatives, such as parents, siblings, and children. An immediate family may contain both biological relatives and those related through marriage, such as spouse, a brother-in-law.

Article 8

8. RESPONSIBILITIES

- 8.1. General Body:
 - 8.1.1. The General Body of MIA is the final authority which shall determine the course of action of all issues presented. The General Body elects the Amir and members of the Shura and authorizes them to administer affairs of MIA in accordance with this constitution.
 - 8.1.2. Any no confidence vote against an elected MIA official must be approved by a simple majority of the General Body members present at the meeting, provided the quorum requirements are satisfied, per article 10.
 - 8.1.3. Liquidation of any assets in excess of two hundred fifty thousand dollars (\$250,000) must be approved by the General Body.
- 8.2. Amir and Shura Members:
 - 8.2.1. The Shura shall be responsible for providing policy guidelines for programs and activities of MIA.
 - 8.2.2. The Shura shall strive to make decisions through consensus, however majority vote of the Shura will prevail.
 - 8.2.3. The Shura shall formulate long term planning for MIA. A comprehensive plan detailing the activities and the resource requirements shall be presented at the annual General Body meeting, on the third Sunday of January, every year.
 - 8.2.4. The Shura shall meet at least once a month. Minutes of these Meetings shall be maintained and will be made available to registered members within one week of a written request.
 - 8.2.5. The Shura may hire or terminate employee(s) of MIA as required to efficiently run the operations of MIA on terms and conditions the Shura deems fit.
 - 8.2.6. The Shura shall be authorized to obtain bids, execute and award contracts. Any contract work over twenty thousand dollars (\$20,000) shall require at least two bids.

- 8.2.7. The succeeding Shura shall implement the written commitments of the previous Shura as long as these commitments are within the framework of Article 2.
- 8.2.8. Any Shura member including the Amir are expected to attend the regular meeting and not to be absent without due reason. Any absence of more than three consecutive meeting without notified to the Shura, or the meetings' chairperson may result in the loss of office and the created vacancy shall be filled in accordance of article 3.6.3.
- 8.3. Imam, Associate and Assistant Imam:
 - 8.3.1. The office of Imam is to lead the community in religious and spiritual affairs. Imam is the custodian of the Mehrab and the prayer hall. All religious activities and programs in prayer hall shall be carried out with his or his designee's consent.
 - 8.3.2. The Imam must be a Scholar endowed in Fiqh (Islamic Jurisprudence) with strong knowledge of Quran and Sunnah. He shall preferably be a Hafiz e-Qur'an, fluent in Arabic and English, and shall provide proof and references for previous experience and training.
 - 8.3.3. A qualified scholar or experienced individual may be appointed to the position of Associate or Assistant Imam
 - 8.3.4. The Imam, Associate or Assistant Imam shall reside within commuting distance, and perform duties outlined in the job description provided by the Shura.
- 8.4. Selection of Imam, Associate or Assistant Imam:
 - 8.4.1. Shura shall appoint a committee consisting of at least three (3) members, knowledgeable in the Qur'an and Sunnah, for the selection of Imam, one of them being from Shura. The committee shall provide final recommendations to the Shura.
 - 8.4.2. The committee shall seek applications for full time Imam by announcing and advertising the vacancy, contacting Islamic organizations to invite applications, and scrutinize applications using criteria established in article 8.3. The committee shall separately invite a minimum of three (3) prospective candidates to meet the community by arranging lecture(s) in the Masjid and a Jumu'ah Khutbah.
 - 8.4.3. Shura shall seek confirmation for the final candidate from the General Body by soliciting feedback from the community. If the feedback is overwhelmingly positive, offer the position for an initial period of two (2) years, with terms of the contract clearly defined. The contract will be renewable, thereafter, on annual basis, contingent upon performance and Shura's approval. If the final candidate declines the employment offer, the process is repeated for the next candidate down the list. If none of the candidates accepts, start the process over by reassigning the task to the selection committee.
 - 8.4.4. In the absence of a permanent Imam, the Amir shall seek advice on Islamic rulings from resident Imam of neighboring mosque.
- 8.5. Amir shall be responsible for:
 - 8.5.1. Conducting and presiding over all meetings of the General Body and the Shura.
 - 8.5.2. Presenting an Annual Report to the General Body.
 - 8.5.3. Signing all documents on behalf of the Shura.
 - 8.5.4. Implementing all decisions made by the Shura.
 - 8.5.5. Executing any deeds, contracts, or other instruments that the General Body has authorized.
 - 8.5.6. Hiring person(s) as needed, in consultation with the Shura, to run the affairs of MIA.
 - 8.5.7. The Amir may delegate some responsibilities to members of the Shura as seen fit.

- 8.6. Deputy-Amir (Vice-president) shall be responsible for:
 - 8.6.1. Assisting the Amir in accomplishing the objectives of MIA.
 - 8.6.2. Presiding over the meetings of General Body and the Shura in the absence of the Amir or at the charge of the Amir.
 - 8.6.3. Assuming the duties of the Amir, in case the Amir resigns or is otherwise unable to continue to serve.
- 8.7. The Secretary shall be responsible for:
 - 8.7.1. Sending meeting notices.
 - 8.7.2. Preparing, circulating and maintaining the minutes of the meetings of General Body and the Shura.
 - 8.7.3. Preparing the agenda for the General Body and the Shura meetings.
 - 8.7.4. Presiding over the meetings of General Body and the Shura in the absence of the Amir and the Deputy-Amir.
 - 8.7.5. Presenting at the beginning of every Shura meeting, for approval, the minutes of the previous meeting.
 - 8.7.6. Overseeing preparation and distribution of the MIA newsletter.
 - 8.7.7. Maintaining all records and documents of MIA including but not limited to deeds of trust, leases, and the registered members list.
- 8.8. Treasurer shall be responsible for:
 - 8.8.1. Maintaining all records of all financial transactions of MIA.
 - 8.8.2. Systematic up-keeping of books, writing disbursements and receipts, and preparing bank reconciliation and financial statements. Checks greater than five thousand dollars (\$5000) shall need the signature of the Treasurer and the Amir. Receipts issued for non-cash items shall not exceed the fair value of the item donated.
 - 8.8.3. Collecting and depositing all funds received on behalf of MIA.
 - 8.8.4. Preparing quarterly financial statements showing income, expenses, and posting them on MIA Bulletin board.
 - 8.8.5. Preparing, in consultation with other Shura members, the annual budget of the MIA for the upcoming fiscal year. MIA fiscal year shall begin on the first day of January and end on the last day of December.
 - 8.8.6. Coordinating activities of subcommittees formed for collection and disbursements of various funds (including but not limited to Sadaqah/Zakat, fundraising collections).
 - 8.8.7. Handing over all the accounts and books of MIA in the presence of the Shura members to the succeeding Treasurer at the end of the term or upon leaving the office.
- 8.9. Committee and sub-Committee:
 - 8.9.1. Committees and sub-committees may be established or dissolved by the Shura in the respective areas. The committees and subcommittees shall operate within the framework of this constitution. No Committee shall have authority to take any action outside the scope of authority delegated to it by Shura. All committees shall be composed of at least three members including the chair-person. It is recommended that the chairperson be one of the Shura members. All members of committees and subcommittees shall be appointed and approved by the Shura.
- 8.10. Members:

- 8.10.1. Individual Shura members, registered MIA members, as well as non-registered members of the community shall safeguard MIA assets and facilities.
- 8.10.2. Each member shall observe the Islamic code of conduct in dealing with others. The sanctity of the Mehrab, prayer hall and other facilities shall be observed in accordance with the injunctions of the Qur'an and Sunnah.
- 8.10.3. If any member or a group is found violating Islamic etiquettes or disturbing the peace and harmony in the Masjid or abusing MIA's assets, the Shura, in consultation with the Imam, may take appropriate disciplinary action against such individual or the group.
- 8.10.4. No member shall assume the role of a spokesman of MIA without the approval of the Shura or the Amir.
- 8.10.5. All contacts with the media shall be restricted to the Shura, the Amir and the Imam.

Article 9

9. FINANCES

- 9.1. The Shura shall maintain non-interest bearing accounts of MIA at a bank in McKinney, Texas. The accounts shall be operated under the signatures of the Treasurer, the Amir, and the Deputy-Amir.
- 9.2. The Shura shall appoint a certified public accountant (CPA) or an independent auditor to examine and submit a report on MIA's accounts within three months preceding the end of the term or as required by law.

Article 10

10. MEETINGS AND QUORUM

- 10.1. All meetings shall start with a recitation from the Holy Qur'an and end with a Du'a (supplication). The meetings shall be conducted in accordance with the Islamic code of conduct and ethics. All parties shall respect rights of others and any dispute shall be resolved in accordance with the arbitration procedure outlined in article 13.3.
- 10.2. Annual General Body meeting shall be held on the 3rd Sunday of January each year, either at the Masjid or at a venue selected by Shura. The community shall be notified of the meeting through all available means of communication. The purpose of this meeting is to disseminate information to the community. This meeting shall be held after Zuhr prayer and shall be chaired by the Amir. The following activities shall be conducted at this meeting.
 - 10.2.1. The annual budget shall be presented.
 - 10.2.2. An update on yearly and long-term plans shall be provided.
 - 10.2.3. No quorum is required and no approval of any issue is required at this meeting.

- 10.3. The Amir is authorized to call for a special General Body meeting, if (a) requested by 20% signatures of registered members or (b) through a resolution in the Shura meeting.
- 10.4. Quorum:
- 10.4.1. Twenty (20%) of the registered members shall constitute the quorum for the General Body meeting.
- 10.4.2. Meetings adjourned for lack of quorum must be reconvened within a maximum of thirty (30) days.
- 10.4.3. A quorum is not required for a reconvened meeting. However, the time, date and place for the reconvened meeting shall be determined before adjournment, and the community shall be notified through all available means of communication.

Article 11

11. DISSOLUTION OF MIA

- 11.1. At least fifty one (51%) of the registered members of MIA shall request the Shura in writing to call for meeting to dissolve MIA. The Shura shall call for a meeting within eight weeks from the requested date. At least seventy-five percent (75%) of the registered members must be present and two-third (2/3) votes of the members of the General Body present are required to dissolve MIA.
- 11.2. Upon dissolution of the McKinney Islamic Association the Shura shall dispose of all assets of MIA after settling or making provisions for the payment of all liabilities of MIA. In order to keep all the remaining assets locally where the members at large may benefit, the disposal of assets shall first be made to local tax exempt Islamic organizations, operating exclusively for religious, charitable, and educational purposes.

12. RECOMMENDATIONS

- 12.1. For the purpose of the deciding the beginning of the Month of Ramadan and the Eid ul Fitr, MIA will consult with the C3M and seek consensus among neighboring Collin County Muslim Communities. MIA recommends that Eid ul Adha should follow the observance of the Hajj and it should follow the Day of Arafat as declared in Mecca.
- 12.2. Shura may appoint a Constitution Committee to interpret the articles, sections and clauses of this Constitution to further clarify the purpose and intent and may recommend necessary amendments. It is strongly recommended that at least one member of a Committee be someone who had served on such a committee in the past to learn about the history behind past decisions and/or to seek their views on items listed on the agenda.
- 12.3. Arbitration Procedure: In any dispute between persons concerning activities of MIA, all parties involved shall cooperate in good faith to resolve the dispute. If the parties cannot resolve the

dispute between themselves, MIA members can bring the concern or complaint in writing to the Shura. Shura shall acknowledge such complaint, in writing, within 15 days, and try to resolve the dispute. If this dispute is not resolved by the Shura within 30 days to the satisfaction of the complainant and the complaint is of religious in nature, it shall automatically be referred to a Grievance Committee formed and headed by the Imam. Decision of this committee shall be binding upon all parties involved. For any other dispute, the complainant shall each to redress it through a special General Body meeting, under article 10.3.

13. AMENDMENTS

- 13.1. Article 2 of this constitution shall not be amended.
- 13.2. Other section (s) of this Constitution may be altered, changed, or amended at a special General Body meeting, specifically called for this purpose. A two (2) weeks written notice and an agenda including the text of the proposed constitutional provision as well as the text of any existing provisions proposed to be altered amended or repealed, must be made available to the registered members of MIA. The annual meeting of the General Body may also be utilized for this purpose provided the registered members are notified in advance as stated above.
- 13.3. Thirty percent (30%) of the registered members constitute quorum for an amendment to the constitution. A two-thirds (2/3) majority vote of the members present is required to adopt any amendments to the Constitution of MIA.
- 13.4. The amendment process may be initiated, if (a) petition signed by twenty percent (20%) of the registered members, or (b) through a resolution in the Shura meeting.
- 13.5. The proposed written amendments shall be reviewed by a Constitution Committee appointed by the Shura. The recommendation of this committee shall be made to the General Body in writing.
- 13.6. It is recommended that the MIA constitution be reviewed every five (5) years by the Constitution Committee appointed by the Shura in order to make amendments, if needed.
- 13.7. All approved versions of the Constitution shall be preserved by the MIA.
- 13.8. If the solution to any problem is not available in the Constitution and if a permanent change or an amendment to the Constitution is not desired, a rule may be adopted by a simple majority vote of the General Body, and business may be carried out as usual. Such rule may be adopted with a sunset clause, so the rule shall cease to have effect after a specific date. The rule so adopted shall not be in conflict with the Constitution, in particular with article 2.
- 13.9. All amendments shall be within the law.